



**MINUTES
CITY COUNCIL REGULAR MEETING
October 5, 2021**

CALL TO ORDER

The meeting was called to order at 6:30 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Gina Joyce, and Deirdre Kvale

Staff Present: City Administrator: Scott Weske; City Engineer: Alex Mollenkamp; Public Works Director: Sean Diercks; and City Clerk: Jeanette Moeller

Absent: Council: Mike Feldmann (with prior notice)

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS – LONG LAKE NEWS, MEETING REVIEW AND UPDATES

Mayor Miner offered the following comments and updates:

The City Council met in a work session prior to the regular meeting and discussed a proposal for boring into a number of streets to evaluate their condition. Council gave staff direction to proceed with the proposed street boring project.

The Long Lake Fire Department held their annual Fire Prevention Open House the prior evening and offered a great event, including lots of good exhibits and firefighter demonstrations. Attendees were reminded of the importance of changing smoke detector batteries regularly.

APPROVE AGENDA

A motion was made by Dyvik, seconded by Joyce, to approve the agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Vendor Claims and Payroll

A motion was made by Kvale, seconded by Miner, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

Approve Pay Request #4 and Final for the Wayzata Boulevard (CSAH 112) Phase 1 – Landscape Project

City Engineer Mollenkamp recalled that the project contract referenced began in 2019 for the completion of landscaping improvements along the Wayzata Boulevard W corridor. Final payment was scheduled to be withheld for two years, and at this time, final payment is now recommended to be issued and the contract closed out. Mollenkamp confirmed that the overall project total came in under the original contract amount due to some quantities that were underrun of certain items. The

underruns were not related to any shorting of plantings, but rather were in areas such as frequency of street sweeping or the amount of erosion control measures needed during the project.

Council member Dyvik did recall that there was an area on the plans between Fithaus and the former Burger King site where the scope of work was not feasible due to actual site conditions, and the landscaper had upgraded some plantings in different places as an alternative.

Council and staff discussed the anticipated final reimbursement from Hennepin County and Orono to be received for the project; the status of trees that had failed during the first year and were replaced; and staff's intent to relocate some plantings for reuse at other City properties due to The Borough redevelopment project.

A motion was made by Dyvik, seconded by Miner, to approve Pay Request #4 and Final to Hoffman & McNamara Co. in the amount of \$16,104.88 for the above-referenced project. Ayes: all.

Adoption of City Bidding Policy

City Engineer Mollenkamp provided a presentation reviewing the proposed City Bidding Policy which would allow for electronic bidding to be employed for City projects. She described the efficiencies in the electronic bidding process for both contractors and staff, and indicated that engineers have been hearing a lot of good things from contractors over the past few bidding seasons. She explained the differences between the paper bidding and electronic bidding processes, and noted that the bidding policy proposed for adoption would not bind the City to using electronic bidding only. The policy would permit the option of allowing electronic bidding for projects estimated at over \$175,000. Benefits of electronic bidding include allowing bidders to update their bids live prior to the close of bidding, reducing math errors in tabulation, and assuring that bids cannot be submitted until all the required bid documents have been uploaded. She noted that disadvantages of electronic bidding include internet security and power outage issues.

Mollenkamp explained the QuestCDN bidding platform and responded to Council member questions regarding subscriptions and access necessary for contractors or for the City. She added that prior to the availability of electronic bidding, engineers have been using the platform to make electronic plan sets available for download by contractors, and many contractors are already using QuestCDN for this reason. She clarified that during an electronic bidding process, a Zoom call is set at which all the bidders are announced, the low bidder is declared, and then the bid award is presented to the City Council for decision and action.

Millenkamp reiterated that QuestCDN is a widely used platform that has been the avenue for distribution of project plans and specifications for years, and many contractors for future projects will already be members based on having used the system for another reason in the past.

A motion was made by Dyvik, seconded by Joyce, to adopt the City Bidding Policy dated October 5, 2021. Ayes: all.

OTHER BUSINESS

Golf Cart Use on Trails – Council member Joyce had a resident ask her about using golf carts on the Wayzata Boulevard W sidewalk and trails. Mayor Miner noted that cities can enact ordinances to allow such vehicles on municipal streets if they chose to do so, but Wayzata Boulevard W is under the County's jurisdiction. Anyone interested in use of a golf cart in County right of way would need to contact Hennepin County.

Speed Limits on Wayzata Boulevard W – Council member Joyce raised the issue of there being multiple speed limit areas on Wayzata Boulevard W, mentioning difficulties pulling into her driveway

at her residence along the roadway, and adding that when traffic reaches the area of Birch's, drivers get antsy under the current limit and speed up. Council member Dyvik recalled that there used to be five different speed limit areas in the corridor prior to the roadway's reconstruction. The City had adopted a resolution to try and establish the road as a 30 miles per hour speed zone for a significant portion of the roadway; however, the County had found the City's resolution to be outside the City's authority. Mayor Miner had received an email from a transportation manager for Hennepin County confirming that the County requested MnDOT conduct a speed study of the corridor toward the end of 2020, and upon MnDOT's completion of the study, results would be communicated along with a speed authorization. Weske noted that the speed study will be evaluating traffic speeds in relation to engineered road conditions. Council member Dyvik added that the speed study reviews what natural speeds of traffic are on the roadway, and the speed study doesn't really factor in how many residential turnoffs there are. That in mind, he personally is a little fearful of what the determination will arrive at.

Wurzer Trail Crossing – Mayor Miner indicated that the same transportation manager he'd spoken with at the County had confirmed that they have data for a crossing study from about a year ago reporting pedestrian and bike traffic on both a Saturday and a Tuesday at the Mill Street and Wurzer Trail crossings. The counts showed that there were four times as many bicycles crossing at Wurzer Trail than at Mill Street, and double the pedestrians crossing at Wurzer Trail versus the Mill Street crossing. The County's own data confirms much heavier usage of the Wurzer Trail crossing. Mayor Miner made a formal request that the City would like to have a flashing pedestrian crossing signage at Wurzer Trail. Council member Dyvik added that he thinks it is important that the Mill Street crossing stay in place, nothing that although it is more rarely used, the crossing is a dangerous one. He felt that signals at both crossings are necessary. Mayor Miner reported that he had not received a response to his request yet, but he had copied the City's County Commissioner on his correspondence.

Virginia Avenue Activities and The Borough – Moeller reported that demolition of the Virginia Avenue homes is likely to begin during the latter half of the following week. Related to that, she mentioned that Orono Police and local area SWAT will be taking advantage of the opportunity provided by a block of vacant houses to conduct multiple rounds of training exercises over the next day. She confirm staff expects The Borough development to break ground before Zvago Long Lake, as Zvago's project start is tied to pre-sales. The building permit for The Borough should be back from the Building Official for issuance any day now, though engineering is still working through their review. Council member Dyvik inquired whether the plan sets for the project included any new artist renderings. Moeller replied that the plan sets did not include updated artist renderings, as they are focused on building and engineering for construction.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 7:14 pm.

Respectfully submitted,

Scott Weske
City Administrator